

Circular Letter No.894

August 7, 2013

TO: Printing and Publishing Officials of the Federal Government

SUBJECT: Rider Requisitions for Office of Personnel Management (OPM) Publications "Guide to Federal Benefits"

This Circular is to announce the opportunity to submit rider orders for the below listed Office of Personnel Management (OPM) Guide to Federal Benefits publications. If you would like copies of these publications, you must order them directly from GPO as OPM does not stock supplies of any of these publications. Please note that the unit of issue on these publications is five (5) per package, thus the smallest amount of an item that can be ordered is five (5). The total quantity of your order for each item must be divisible by (five) 5. These publications will also be available on OPM's Website at www.opm.gov/insure/health/planinfo/guides/index.asp.

A separate requisition should be submitted for each different publication ordered. Please indicate *Jacket Number 379-088* on each requisition. The preferred method of submitting requisitions is to e-mail them to requisition@gpo.gov with the Jacket Number in the Subject line. If you cannot e-mail requisitions, they may be faxed to 202-478-1762 or mailed to Agency Publishing Services COMSTAT, Stop CSA, U.S. Government Printing Office, Washington, DC 20401.

Send requisitions to GPO **no later than September 19, 2013**. Field or regional offices should coordinate their requirements with their Washington, DC area headquarters' printing officers before submitting any paperwork. "All DoD clients should contact their local DLA Document Services Office. You can find your local office at: <http://www.documentservices.dla.mil/> or you can call the DLA Document Services Customer Support Center at: 1-866-736-7010."

Important Note: OPM will not provide rider requisition numbers for these publications. Please order these publications by providing the item number and title as noted in this letter. The actual cost of each item will vary, depending upon the various specifications and quantity. The estimated rider rates apply to single destination, local delivery. Mailing charges, if incurred, will be added to your account. Products are scheduled to be shipped to agency distribution points beginning October 24, 2013.

The publications listed below are the revised November 2013 editions. The Guide to Federal Benefits provides summary information on the health plans participating in the Federal Employees Health Benefits Program (FEHB) Program and information on the plans available in each state, rates, benefits, accreditation, and quality indicators. The Guide also provides information on program features and enrollment instructions.

Item No.	ID Number/Title	Estimated Cost (Per Copy)
1621	RI 70-1 Guide to Federal Benefits: For Federal Civilian Employees (approx. 112 pages, self cover)	\$0.65
1622	RI 70-5 Guide to Federal Benefits: For Temporary Continuation of Coverage (TCC) and Former Spouse Enrollees - Individuals Eligible to Enroll For: TCC or Coverage under the spouse equity law or similar statutes providing coverage to former Spouses (approx. 84 pages, self cover)	\$0.60
1623	RI 70-6 Guide to Federal Benefits: For Individuals Receiving Compensation from the Office of Workers' Compensation Programs (OWCP) (approx.108 pages, separate cover)	\$1.75
1624	RI 70-8 Guide to Federal Benefits: For Certain Temporary Employees - Those eligible to enroll in the FEHB Program under 5 U.S.C. 8906a (approx. 112 pages, self cover)	\$1.35
1625	RI 70-9 Guide to Federal Benefits: For Federal Retirees and Their Survivors . (approx. 104 pages, self cover)	\$0.70
1626	RI 70-10 Guide to Federal Benefits: For Federal Civilian Employees - Large Print Only (approx. 112 pages, self cover)	\$3.00

If you have any questions about the publications referenced in this Circular Letter, please Contact OPM's Retirement and Benefits Publications Team on 202-606-0623. For questions regarding the submission of your order, please contact your GPO Agency Publishing Specialist or call Team 2 - Agency Publishing Services on 202-512-1239.

Sincerely,

TED PRIEBE
Acting Managing Director, Customer Services