

CIRCULAR LETTER NO. 900

October 29, 2010

To: Printing and Publishing Officials of the Federal Government

SUBJECT: Public Papers of the President of the United States

The Office of the Federal Register has announced the opportunity to submit rider orders for the *Public Papers of the President for Barack Obama 2011*, **Books I and II**, are being prepared for printing. Book I includes material from January 1, 2011, through June 30, 2011, and Book II includes material from July 1, 2011, through December 31, 2011

In accordance with 1 CFR 12.5 (a) (3), the head of each executive agency receives one official copy (without charge) of each annual volume.

Please note that your requisition (SF-1) for these hardcover publications is due to the Government Printing Office no later than **November 25, 2013**. Be sure to indicate the number of copies of each book needed for all of the activities in your organization. For 2011 Book I, include **OFR requisition number NARA12-GPO-NF00004** and **GPO jacket number 226-380** on your requisition. For 2011 Book II, include **OFR requisition number NARA12-GPO-NF00005** and **GPO jacket number 226-381** on your requisition. Also, please include your **Line of Accounting (LOA)** number on the SF-1 if your agency requires this information for the billing process. **NOTE:** Effective January 1, 2014, The Department of Treasury, Bureau of the Fiscal Service requires agency to provide a Component Treasury Account System (TAS) and Business Event Type Code (BETC) for all IPAC transactions. Please refer to GPO Circular Letters No. 882, dated April 16, 2013 and No. 893, dated July 31, 2013.

The preferred method of submitting requisitions is to e-mail them to requisition@gpo.gov with the Jacket Number in the subject line. If you cannot e-mail requisitions, they may be faxed to 202-478-1762 or mailed to Agency Publishing Services COMSTAT, Stop CSA, U.S. Government Printing Office, Washington, DC 20401

Because the page counts for these publications are not known, the rider rates have not yet been determined. However, submission of your requisition prior to production allows the printing of these copies during the regular press runs. This results in substantial savings, which we are then able to pass along to you. (Please note that rider rates apply to single destination, local delivery orders only.

Mailing costs, if incurred, will comprise an additional charge.) Field or regional activities should coordinate their requirements with their Washington, DC area headquarters' printing officers before submitting any paperwork.

If you have any questions about the information contained in this Circular Letter, please contact the Office of Official Journals of Government on 202-512-2100 or e-mail ojg@gpo.gov

Sincerely,

TED PRIEBE
Acting Managing Director, Customer Services