

CIRCULAR LETTER NO. 924

September 30, 2014

TO: Printing and Publishing Officials of the Federal Government

SUBJECT: Public Papers of the Presidents of the United States.

The Office of the Federal Register has announced the opportunity to submit rider orders for the *Public Papers of the Presidents for Barack Obama, 2012, Books I and II*. Book I includes material from January 1, 2012, through June 30, 2012, and Book II includes material from July 1, 2012, through December 31, 2012.

In accordance with 1 CFR 12.5 (a) (3), the head of each executive agency is authorized to receive one official copy (without charge) of each annual volume. Additional copies are available through rider orders.

Please note that your requisition (SF-1) for these hardcover publications is due to the Government Printing Office no later than **October 31, 2014**. Be sure to indicate the number of copies of each book needed for all of the activities in your organization. For Book I, include OFR **requisition number NARA13-GPO-F00007** and **GPO jacket number 229-466** on your requisition. For Book II, **include OFR requisition number NARA13-GPO-F00008** and **GPO jacket number 229-465** on your requisition. Also, please include your **Line of Accounting (LOA)** number on the SF-1 if your agency requires this information for the billing process. **NOTE:** Effective January 1, 2014, The Department of Treasury, Bureau of the Fiscal Service requires agency to provide a Component Treasury Account System (TAS) and Business Event Type Code (BETC) for all IPAC transactions. Please refer to GPO Circular Letters No. 882, dated April 16, 2013 and No. 893, dated July 31, 2013.

The preferred method of submitting requisitions is to e-mail them to requisition@gpo.gov with the Jacket Number in the subject line. If you cannot e-mail requisitions, they may be faxed to 202-478-1762 or mailed to Agency Publishing Services COMSTAT, Stop CSA, U.S. Government Printing Office, Washington, DC 20401.

Because the page counts for these publications are not known, the rider rates have not yet been determined. However, your requisition prior to production allows the printing of these copies during the regular press runs. This results in substantial savings, which we are then able to pass along to you. (Please note that rider rates apply to single destination, local delivery orders only. Mailing costs, if incurred, will comprise an additional charge.) Field or regional activities should coordinate their requirements with their Washington, DC area headquarters' printing officers before submitting any paperwork

If you have any questions concerning the information contained in this Circular Letter, please contact OFR Publishing Services, phone 202.512.2100 or email ojg@gpo.gov.

Sincerely,

BRUCE SEGER
Managing Director, Customer Services

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