

# Free Digital & Print Content Distribution at Nationwide Federal Depository Libraries

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# Federal Depository Library Program

Network of designated libraries that agree to maintain & provide free public access to Federal Government information products

- **Mission of the FDLP:**

To provide free, ready, and permanent public access to Federal Government information, now and for future generations

Established by Congress to ensure that the American public has access to its Government's information (Title 44, United States Code, Chapter 19)

# Federal Depository Library Program

Generate an informed American public through administration and support of four statutorily-mandated programs, ensuring Federal Government information lifecycle management in multiple formats.

The FDLP is based upon these three principles:

- Federal Government information products within scope of the FDLP shall be made available to Federal depository libraries.
- Federal depository libraries shall be located in each State and U.S. Congressional District to make Government information products more widely available.
- Federal Government information in all media shall be available for the free use by the general public.

# Public Access Requirements

- **Congress established the FDLP to ensure that the public has access to Federal Government information of public interest or educational value.**

The Program provides Federal Government information products at no cost to designated depository libraries.

Depository libraries, in turn, provide local, no-fee public access in an impartial environment with professional assistance to information produced by the Federal Government.

# GPO Access Law

- *Government Printing Office Electronic Information Access Enhancement Act of 1993* enacted (Public Law 103-40)
- GPO Access service launched; available by subscription, free to depositories (1994)
- GPO Access free to all users (1995)
- **GPO's Federal Digital System (Fdsys)**
- FDsys launched (2009)
- GPO Access retired (2012)
- FDsys has over 50 collections from all three branches of the Federal Government
- govinfo.gov beta launch (2016)

# Discovery and Acquisition

## ***Agencies required to notify***

- Print through GPO
- Print through other vendors
- Publish online only

# GPO and FDLP Resources

- **govinfo.gov** – will replace FDsys; now in beta
  - <https://www.govinfo.gov/>
- **CGP – GPO’s Catalog of U.S. Government Publications**
  - <http://catalog.gpo.gov>
- **Ben’s Guide to the U.S. Government**
  - <https://bensguide.gpo.gov>
- **U.S. Government Bookstore**
  - <https://bookstore.gpo.gov>

# Enhanced Publishing Services for about 20,000 titles each year

- We provide for permanent access to all Agency publications.
- We partner with 1,150+ major libraries in every Congressional District that commit to helping the public discover publications.
- We catalog the publications so they are easier to find.
- We exchange the publications with other countries.
- We disseminate the publications as directed by Congress (By-law).



# Federal Depository Library Program (FDLP)

## *Depository libraries ...*

- Ensure the **American public has no-fee access** to its Government's information
- **Assist library patrons** in finding and using Federal Government information
- Provide **increased visibility** of Government publications, from which agencies benefit
- **No cost** to the Agency for FDLP copies when **printing is handled through GPO**

# Notify us of your *print* information products



# GPO's Simplified Purchase Agreement (SPA) Program & Regional Print Jobs

## *Important to remember ...*

- When using these procurement methods, **submit** the SF-1 or Work Order Form 4044 and/or GPO Form 3868 (Notification of Intent to Publish) to [\*\*IntentToPublish@gpo.gov\*\*](mailto:IntentToPublish@gpo.gov) **PRIOR** to submitting job to the contractor or Regional PPO
- Submit rider request to [\*\*IntentToPublish@gpo.gov\*\*](mailto:IntentToPublish@gpo.gov)

# Government Information Products In-Scope of the FDLP

Publications that are educational and/or of interest to the American public

Examples *(not a comprehensive list)*:

- eBooks: epub or .mobi
  - Handbooks, manuals, and guides
  - Circulars that are advisory in nature
  - Proceedings of symposia, public meetings, workshops, conferences, hearings
  - Maps, atlases, charts
- Journals, periodicals, and newspapers
  - Environmental impact statements and assessments
  - Legal material, including laws and decisions
  - Flyers, brochures, booklets, and pamphlets
  - Reports (one-time and recurring)

Refer to Circular Letter No. 794, dated Oct. 19, 2010 for more detailed information

[http://www.gpo.gov/customers/circular\\_letters.htm](http://www.gpo.gov/customers/circular_letters.htm)

# Government Information Products Out-of-Scope of the FDLP

Publications that are:

- Strictly for administrative/internal use (operational purposes)
- Copyright restricted
- Published with non-Federal funds
- Deemed restricted, sensitive, or classified
- Contains personally identifiable information (PII)
- Any publications having no educational value (bumper, stickers, stationary, and signs, e.g., “wet paint”)

# Resources

- Circular Letter No. 794  
[http://www.gpo.gov/customers/circular\\_letters.htm](http://www.gpo.gov/customers/circular_letters.htm)
- Standard Form 1 (SF-1) Printing and Binding Requisition  
<http://www.gpo.gov/customers/sfas1.htm>
- GPO Form 3868 Notification of Intent to Publish  
<http://www.gpo.gov/customers/sfas1.htm>
- Form submission email address:  
[IntentToPublish@gpo.gov](mailto:IntentToPublish@gpo.gov)

# Document Discovery program

Expanding access for all  
Federal agency publications.

document  
discovery

GPO helps make online publications more visible, usable, and accessible, without cost to your agency. Knowledgeable and service-oriented information experts help you meet your responsibilities to inform the public and keep your information secure and available 24/7.

## Benefits of GPO's Document Discovery program.

- **Free Distribution** - program funded by Congress to keep America informed
- **Discoverability** - global permanent public access
- **Compliance** - under the Depository Library Act
- **Enhancement** - additional access point through GPO's catalog
- **Searchability** - open and transparent access through computer search engines
- **Preservation** - a permanent link to each publication to safeguard future
- **Access** - globally through the [Catalog of U.S. Government Publications](#)
- **Libraries, librarians, and the general public** - information experts at over 1,000 libraries nationwide guiding the public to Government publications

# Document Discovery program

- **Website for Document Discovery**

<http://www.gpo.gov/libraries/agencies>

- Includes program benefits
- FAQs
- Testimonials
- Places to ask questions and/or submit information along with your Government information products

- **Options to submit Government information products:**

- Access the Document Discovery Form from the website
- Go directly to the form by using the link below:
  - <http://usgpo.wufoo.com/forms/document-discovery/> **OR**
- Submit to the following email address:
  - [docdiscovery@gpo.gov](mailto:docdiscovery@gpo.gov)

**We accept all file extensions**

# Contact us:

## Library Technical Services

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