

GPO *Express*

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Welcome

- The GPO*Express* Program
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 - How the Program Works
 - Program Benefits & Support
 - How to Enroll

Program Snapshot

GPO*Express* is a convenience copying program that provides Federal agencies with exclusive discounts and access to convenient, quick printing and document solutions using any of the over 1,800 FedEx Office Centers nationwide.



A GPO/FXO partnership that is compliant with Title 44 and federal printing regulations

GPOExpress website www.gpo.gov/gpoexpress

Home

govinfo Beta Release

FDsys:
GPO's Federal Digital System
America's Authentic Government Information

Customers

Working with GPO

Official Journals of Government
Customer Services
Office of Finance
Security and Intelligent Documents
Creative and Digital Media Services
Publication & Information Sales
Library Services & Content Management
Plant Operations
Training Opportunities at the Institute
Select Forms & Standards

Vendors

Find out how you can Do Business with GPO

Libraries

Find information about Federal depository libraries & the Catalog of U.S. Government Publications



Stay connected with GPO's fastest growing program

Home > Print Procurement > GPOExpress



GPOExpressSM

Your Solution for Document Needs at Discount Prices!

Join the nearly 4,000 Federal government employees who have taken advantage of the low fixed rates on quick copying services available nationwide through GPOExpress.

[ENROLL NOW](#)

[PLACE AN ORDER](#)

[ACCESS REVIEW ACCOUNT](#)

GPOExpress is an ideal solution for last-minute projects or for developing a complete library of documents for on-demand printing. This unique GPO program offers access to deeply discounted copying, binding, signs, and more from over 1,800 FedEx OfficeSM locations nationwide.

The GPOExpress program enables true print-on-demand capabilities, allowing users to print and deliver finished documents practically anywhere in the United States without incurring any shipping costs while eliminating the need for costly inventory, warehousing, and distribution.

There has never been a better time to consider this innovative and cost-saving option from GPO!

Services provided include:

- Discounts up to 80% off retail pricing;
- Access at over 1,800 FedEx OfficeSM locations nationwide;
- Access to FedEx OfficeSM services 24-7-365;
- Convenient ordering options via e-mail, the Web, or walk-in;
- High-quality printing services, which include full-color vinyl banners, posters, back-lit and metal-yard signage, auto magnets, business cards, stationery, invitations, brochures, manuals, presentations, newsletters, flyers, and more;
- Design and finishing services for professional looking digital prints and copies in either black and white or color;
- Binding, mounting, and other finishing services;
- Print-on-demand programs;
- Document scanning into various formats;
- Digital oversize printing;
- Access to a wide range of FedEx Express and FedEx Ground shipping services;

Quick Links

[GPOExpress Home](#)
[GPOExpress Home Page](#)

Learn how the partnership between GPO and FEDEX stretches your printing dollar [Video](#)

[GPOExpress as a Strategic Sourcing Solution](#)

Meeting Strategic Sourcing Objectives for your Copy and Print Needs [pdf](#)

[GPOExpress FAQ](#)

General questions about GPOExpress

[Spending Limits](#)

Choose from 28 [spending levels](#)

[Program Training Presentation](#)

Review procedures & benefits [pdf](#)

[Connect today](#)

Get the form for FY17

[Price Guide](#)

Products & services that save [pdf](#)
(pricing effective May 2, 2016)

[Quick Reference Guide](#)

Learn more about the benefits of GPOExpress [pdf](#)

[Terms and Conditions](#)

[Store Locator](#)

[Agency Specific](#)

[ACE IT](#)
[Air Force Leadership](#)
[ATSC](#)

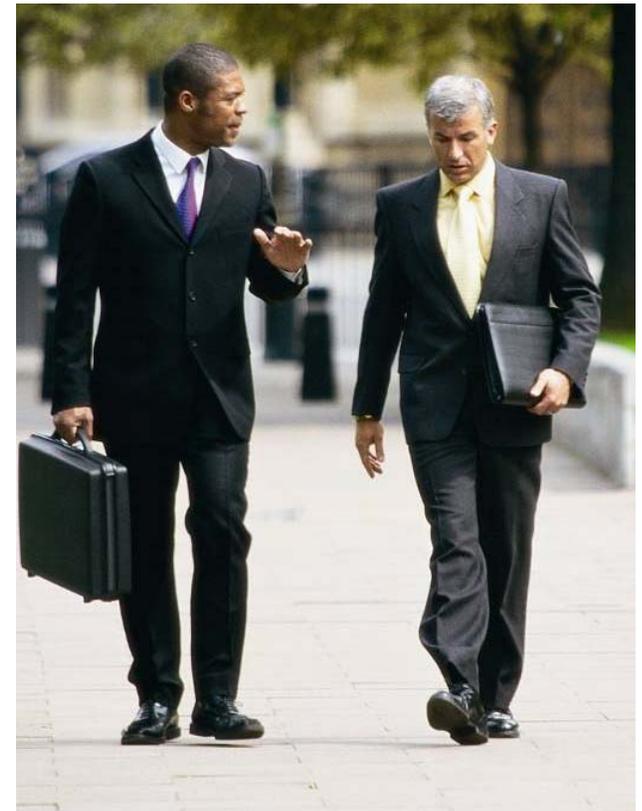
Some of the Agencies Using GPO*Express*

Today, virtually every agency is using the program; with over 4,000 cardholders enjoying up to 80% off retail

- Dept. of Veterans Affairs
- Dept. of Agriculture
- Dept. of State
- Dept. of Labor
- Dept. of Interior
- Dept. of Justice
- Dept. of Commerce
- U.S. Courts
- U.S. Merchant Marines
- Dept. of Housing and Urban Development
- Peace Corps
- Army National Guard
- General Services Administration
- NASA
- National Institutes of Health
- FEMA
- Transportation Security Administration
- Equal Employment Opportunity Commission
- Federal Trade Commission

GPO*Express*SM Program Eligibility

- Who's eligible
 - Employees and contractors working for any federal government agency
 - District of Columbia government employees
 - Employees of the U.S. Postal Service
- What's required
 - An established deposit account, an intra-governmental payment collection (IPAC) account or a government-issued credit card
 - MIPRs are accepted on this program
- For questions about eligibility
 - Complete the inquiry of interest form at www.gpo.gov/gpoexpress
 - Contact your GPO National Account Manager



GPO ExpressSM - How it works

- GPO Express card with per-transaction spending limit
 - A–Z alpha character on face of card highlights the spending limit
 - Request a quote at the time you place your order to determine if approval is required
 - If transaction is above the card limit, approval needs to be sent to FedEx Office
 - Request an increase to spending limit



Letter	Spending Limit	Letter	Spending Limit	Letter	Spending Limit
A	\$100	I	\$900	R	\$8,000
B	\$200	J	\$1,000	S	\$9,000
C	\$300	K	\$2,000	T	\$10,000
D	\$400	L	\$2,500	U	\$15,000
E	\$500	M	\$3,000	V	\$25,000
F	\$600	N	\$3,500	W	\$50,000
G	\$700	O	\$5,000	X	\$100,000
H	\$800	P	\$6,000	Y	\$250,000
		Q	\$7,000	Z	Unlimited

FedEx Office Services Provided

- FedEx Office Print & Ship CentersSM provide a comprehensive range of business services
 - Document Creation
 - Black and White/Color digital printing, direct mail, and signs and graphics services
 - Large-format production: presentation boards; trade show graphics; and architectural, construction and engineering drawings
 - Binding Options: Choose book binding, booklet making, coil binding, comb binding, tape binding and velo binding
 - A full range of FedEx Express[®] and FedEx Ground[®] shipping services



FedEx Office Services Provided

DocStore Catalog - Customized web-based document library supporting the ordering, on-demand printing and distribution of repetitive-use documents using a robust “distribute and print” infrastructure.

- Applications include training, HR and marketing materials
- Customize documents with variable fields
- Document pricing, content, format, and print specifications are all locked down within catalog – no need for proof
- Access Catalog through any web browser
- Print on demand to any FedEx Office location nationwide and get free local delivery wherever available
- Secure document storage and COOP benefits
- There is no charge to build a DocStore® Catalog
(You only pay for what you print)

GPO ExpressSM Program Benefits



- **Convenience:** Network of more than 1,800 FedEx Office locations nationwide, many open 24 hours a day, 7 days a week- great for teleworkers
- **Flexible ordering options:** Orders can be placed in person, online, by phone, or you can request a pickup
- **Free proofs:** Proofs available before printing in person, online or by phone
- **Free delivery:** Receive free delivery in your local FedEx Office delivery zone
- **Free cost estimates:** Receive project costs in advance, in person, online or by phone

GPO*Express*SM Program Benefits

- Fixed rates
 - No surcharge – FedEx Office bills GPO, which in turns bills your agency
 - Up to 80% off retail prices
 - View a pricing guide for federal agencies at www.gpo.gov/gpoexpress
- Detailed receipts
 - Receipts include job details and line-item charges attached to all completed projects
- Agency job reference
 - Agency job reference will be captured at time of order and will appear on receipts

GPO ExpressSM Program Benefits

- eView Online Invoices
 - View transaction data online anytime
 - View invoice data indefinitely 24 hours after purchase
 - Provide access to all card holders, budget personnel, managers and administrators
 - All eView data is searchable and can be exported to a PDF or XLS file



eView

Hello, IAN B GABBIDON | [Change Password](#) | [Contact Us](#) | [Help](#) | [Logout](#)

Account Listing

Invoices

Payments

Reports

Account 0123026608 : 0043-20 GPO (E) [View Account Details](#)

Initial results return the last six months of data; however, if you are looking for a specific invoice or a broader range, use the [Invoice Search](#) feature.

Invoices						
Invoice ID	Location	Card User	Card Number	Agency Job Ref	Invoice Date	Amount
						All Items. (28 total)
						1
079800022160	0798 / Frisco TX Stonebriar Mall	JOSE M ZELAYA	0007	ft worth ang.	11-07-2013	\$32.23
005700198222A	0798 / Frisco TX Stonebriar Mall	JOSE M ZELAYA	0007	Texas NG FW visit	11-07-2013	\$33.60
005700197333A	0671 / Washington DC 7th and D	JOSEPH HARRINGTON	0005	EBook SheetE	11-06-2013	\$50.00
005700197332A	0671 / Washington DC 7th and D	JOSEPH HARRINGTON	0005	FDSys SheetE	11-06-2013	\$25.00
005700197331A	0671 / Washington DC 7th and D	JOSEPH HARRINGTON	0005	BPS SheetE	11-06-2013	\$25.00
005700197330A	0671 / Washington DC 7th and D	JOSEPH HARRINGTON	0005	BPS SheetE	11-06-2013	\$25.00

GPO ExpressSM Program Benefits

- eView Online Invoices
 - View transaction data online anytime
 - View invoice data indefinitely 24 hours after purchase
 - Provide access to all card holders, budget personnel, managers and administrators
 - All eView data is searchable and can be exported to a PDF or XLS file

The screenshot displays the GPO Express eView interface in a web browser. The browser address bar shows the URL: <https://eview.fedex.com/invoiceDetail.do?invoiceId=005700197333A&accountId=&location=0671%20/%20Washington%20>. The page features the GPO Express logo and a navigation menu with options: Account Listing, Invoices (selected), Payments, Reports, and Admin. The user is identified as JOSEPH HARRINGTON. The main content area shows account details for 0123026608 and invoice details for ID 005700197333A at location 0671 / Washington DC 7th and D. An 'Invoice Details' table is displayed with the following data:

Invoice Line	Description	Quantity	Unit Of Measure	Unit Price	Unit Price Discount	Customer Discount	Amount	
1	FS Color D/S 8.5x11 & 8.5x14	100.00	EA	1.18	0.6800	\$68.00	\$50.00	
2	FXO Local Delivery Standard	1.00	EA	9.99	9.9900	\$9.99	\$0.00	
Total							\$77.99	\$50.00

At the bottom right of the table, there are links for 'Excel' and 'PDF'.

Two Tiers of Support:

- FedEx Office *GPOExpress*SM Account Team
 - Your Account Executive is your key contact for:
 - Location of the nearest FedEx Office team for production support
 - Details about available products and services
 - Proactive follow-up to ensure outstanding customer service
 - Contact at (866) 815-4428
- GPO National Account Manager (NAM)
 - Your GPO National Account Manager is your key contact for:
 - Questions about your *GPOExpress* account and GPO billing
 - Helpful information about contract and program updates
 - Answers to questions about *GPOExpress* program features and benefits
 - Continued consultative support
 - Contact at (202) 512-2159 or GPOExpress@gpo.gov

How To Enroll In GPO*Express*SM

Simply complete the
3001 form!

Thank you!