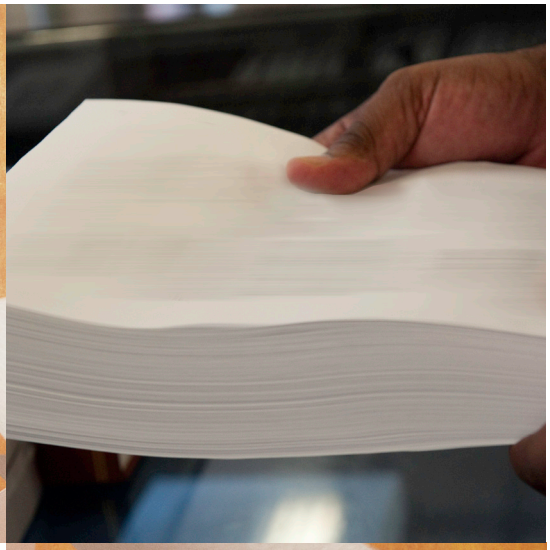

The easy way to handle your printer and copier paper needs.

The **GPO Online Paper Store** is the simple, one-stop solution for ordering cut-sheet paper for use in office copiers and printers. Tiered pricing, a full line of recycled papers, and 24 to 48 hour delivery nationwide make the GPO Online Paper Store the only source you'll need.

The **GPO Online Paper Store** offers competitive pricing with no added surcharge and fast, free delivery nationwide on federally compliant office paper stocks. **We make it Easy.**

Easy to Get Started

Getting started with the GPO Online Paper Store is quick and easy. Use the link on the GPO home page (**https://gpo.unisourcelink.com/ec/gpo/gpoRegistration.jsp**) to register. Your account can be funded by a government-purchase card, GPO deposit account, or the Intra-Governmental Payment and Collection (IPAC) Systems. Within 3 business days, you will receive login information that will allow you to start placing orders.

Easy to Use

Once you log in to your account, you can browse the full catalog of available stocks, view pricing tiers, and find information on product specifications. With the GPO online ordering system you can build an "Easy Order List" of frequently purchased items to streamline the re-ordering process. The Online Paper Store also allows you to easily modify delivery information and the dedicated Customer Service Center is always available for assistance at **866.805.9498**.

Easy to Track

An order history allows users to track every purchase. Users with administrative privileges can view and manage the purchases of agency users all across the country. A range of usage data can be queried using system-generated reports that can readily be exported into an Excel file suitable for use in your agency in-house procurement reporting systems.

Easy to Expand

The GPO Online Paper Store is an ideal solution for streamlining the ordering, accountability, and product consistency for copier and printer paper nationwide. Agencies can tailor ordering and administrative rights to simplify billing and spending control and to eliminate widely varying price points in favor of pricing consistency across the country.

Easy to Comply

The GPO Online Paper Store helps you meet or exceed the federal recycled paper standard by offering the following xerographic paper products, all of which are 20lb and contain a minimum of 30% Post Consumer Waste (PCW) recycled paper:

- 8-1/2 x 11" white
- 8-1/2 x 11" white 3-hole punched
- 8-1/2 x 14" white
- 11 x 17" white
- 8-1/2 x 11" colored paper, available in blue, buff, green, pink, salmon, and yellow.

GPO also offers papers that contain a higher percentage of PCW recycled paper. These papers are:

- 8-1/2 x 11" white, 20lb, 50% PCW recycled paper
- 8-1/2 x 11" white, 20lb, 100% PCW recycled paper

In addition, GPO offers a white, 24lb stock in 8-1/2 x 11" 30% PCW recycled paper.

GPO offers two stocks which contain no postconsumer fiber. These papers are:

- 8-1/2 x 11" white, 20lb
- 8-1/2 x 11" white, 24lb

Current pricing can be found at **http://www.gpo.gov/customers/store.htm**.

View and download additional information at **www.gpo.gov/customers/store.htm**

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For additional information, visit **http://www.gpo.gov/customers/store.htm** or contact a GPO National Account Manager at **202.512.1904** or via email at **nam@gpo.gov**.