

Free Seminar for federal agencies

GPO on the Road

How to do Business with the U.S. Government Printing Office (GPO)

Spend your day with us. This seminar is built on the foundation of helping educate customers like you on how to make GPO work for you.

GPO provides you access to expertise in printing and publishing, Web, design, security credentials, training and many specialized services. Our programs continue to stay on the cutting-edge of innovative technologies and are the tools of the future that will enable Government communication to become more effective and efficient. **Learn how we can help you!**



U.S. GOVERNMENT PRINTING OFFICE
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We are re-formatting our event due to lowering travel budgets! Join our webinar instead!

Due to a low attendance, we must cancel our Sacramento seminar *How to do Business with GPO*, on May 26th. We apologize for the inconvenience, but hope you will instead join us for a 2 hour condensed version of the road show seminar, as an engaging and interactive webinar!

We are putting web technology to work to supplement our on-location Road Shows and hope that you will join us on June 2, from 9:00am -11:30am for a 2-hour immersion into all things GPO. We will cover these key areas of interest:

9:00am Meet the GPO team and celebrate 150 years!

Learn about the 150 year history of the U.S. Government Printing Office (GPO). See where we have come from our beginnings in 1861 to today, where GPO triumphs as the largest print buyer in the nation. Follow us on Twitter, Facebook, BookTalk Blog and our very own YouTube Channel!

9:15am GPO Product Line up and Going Green with GPO

Learn about the major procurement vehicles available through GPO and gain insights into which options would work best for your particular needs. Discussion will also focus on the broad range of GPO alternative programs including the Simplified Purchase Agreement (SPA), GPO Online Paper Store, GPO Creative Services and design, Our GPO Institute for classroom accredited education, and our Secure and Intelligent Document (SID) Department. Also, learn how your agency can go green by partnering with GPO!

10:00am The Fundamentals of GPO Billing

Learn how the billing process at GPO works and how you can take advantage of cost savings and online billing. We will be discussing in detail the four main billing processes used by GPO. If you are responsible for budget or accounting at your agency, this discussion will be invaluable.

10:30am Learning how to place work with GPO and GPO Forms 101

This session will include an overview of the Standard Form 1, GPO's job ticket, as well as other important forms used in requesting work from GPO. We will also cover GPO's Quality Assurance program (QATAP).

11:00am Question and Answers

We will use this time to stay on with any customers that want to know more or have specific job-related questions. Our goal is to make sure you have plenty of time to ask what you want answered.

As you know, GPO is your federally mandated printing resource. GPO allows for coordinated efforts in print management and processes that are *fully compliant with federal regulations and procedures*. We provide technical assistance and developmental training throughout the nation to federal agencies and organizations engaged in a wide range of print communications activities. GPO provides a full array of product and service offerings as well as the various procurement vehicles that allow you to tailor the print solution to your unique needs – from sophisticated graphic design to quick copies. We hope you can join us at the webinar!



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