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GPO OFFERS CONTRACTORS FAX BILLING SYSTEM

In another move to improve the efficiency of the Government's printing, the Government Printing Office (GPO) has installed an automated system that allows printing and other contractors to submit invoices via a fax gateway. Submitted this way, contractors' bills are read in digital format by GPO's processing equipment, and go directly into the billing database where they are scheduled for payment automatically.

The new system functions through a bar code cover sheet which is used to identify, index, and control the invoices. The bar coding greatly reduces the possibility of data entry errors and speeds scheduling of payments.

Contractors can fax their invoices and supporting documentation to GPO 24 hours a day, 7 days a week. This billing option saves postage and helps contractors get paid faster. Contractors will also know immediately if the fax has been delivered to GPO.

GPO contractors can find detailed instructions on how to use the system and the fax phone number at:
<http://winapps.access.gpo.gov/fms/vouchers/barcode>. Before the first invoice is faxed to GPO, contractors should call Bob Colvin at 202-512-2073 so that the first transmission can be monitored. This will help assure that the contractor's implementation is operating properly.

GPO procures approximately 75% of the printing work presented to it by the agencies and departments of the Federal Government, making it one of the Nation's largest purchasers of printing services. In Fiscal Year 2000,

GPO's printing procurement totaled \$557.6 million, in 218,000 separate orders. In addition, GPO purchased an estimated 47.9 million pounds of paper in FY 2000. Additional information about GPO is available at its Web site (www.gpo.gov).

(Self-Mailer)



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